General Duties for Junior Club Supervisor

* Get iPad and download each game
* Pens and clipboards (with scoresheets) to be put on each court
* Clock to be set to SWM Club
* Copy of Referee Roster to be placed on Court 1 and Court 3
* Set up iPad on each court ready for games
* Ensure all scoresheets are completed with final scores, winning team and referees have signed, score sheet then goes to bottom of pile
* Ensure warm up time is set for next game immediately on completion of prior game
* Coaches approached to sign in their players (referees may need prompting) and a score bench person from each team is supplied
* Game does not start until 2 score bench people (clock runs but game does not) are provided
* Ensure game clocks are started in a timely manner at the beginning of each quarter
* Endeavour to have games running on time as much as possible
* End of night ensure referee roster has been completed with any changes and placed in supervisor folder
* End of night/day leave scoresheets and pens on each score bench
* Send match data through for each game
* Pack iPad up and put on charge

Note: Depending on the venue you may be required to open and lock up and some bench setup may be required.